

**By-Laws of
The American Legion Riders
Avon, Post 145**

Article I – Name

Section 1. The Riders Organization existing under these By-Laws is to be known as The American Legion Riders, Avon Post 145. (Hereafter “ALR”)

Section 2. The objects of the ALR are as set forth in the Constitution.

Article II — Management

Section 1. The government and management of the ALR is entrusted to a Board of Directors to be known as the “Executive Committee.”

Section 2. The Executive Committee shall consist of all elected officers of the ALR. They shall be nominated in October of each year, and elected at the November meeting. Elected officers shall be installed and take office at the January meeting next following the election. The candidate or candidates receiving the highest number of votes shall be elected to the respective office or offices for which they are candidates.

Section 3. Nominations will be accepted from any ALR member in good standing of this chapter.

Section 4. All vacancies existing in any elective office of the ALR from any cause other than the expiration of the term, shall be appointed by the Director during the year of the vacancy, and a person so appointed shall hold office for the unexpired term. A vacancy shall exist when a member or officer is absent from three consecutive ALR meetings, unless excused by the Director of the ALR.

Article III — ALR Executive Committee

Section 1. The Chapter Executive Committee may meet for organization and such other business as may come before it at the call of the Director after the installation of the new officers. Thereafter the Executive Committee shall meet at the call of the Director or at regularly scheduled meetings as determined by the Director. The Director shall call a meeting of the Executive Committee upon the joint written request of three or more members of said Executive Committee. Six members of the committee shall constitute a quorum thereof.

Section 2. The current Director must also be on the bank account signature card along with the Finance Officer.

Article IV—Duties of Officers

Section 1. Director. Will serve as Chief Administrative Officer of the Association and will preside over all meetings. The director shall have general supervision over the affairs of the association and shall perform all other duties as directed by the membership. The Director shall be responsible for appointing replacements for vacancies due to death, resignation or any other reason in elected and appointed offices.

Section 2. Assistant Director. Will assume the duties of the Director should the Director not be available. Will assist the Director in performance of all duties as called on to do so by the Director.

Section 3. Secretary. Will keep a full and accurate record of all proceedings of ALR meetings and will provide copies of same to the membership for approval.

Section 4. Treasurer. The Treasurer shall have charge of all finances and see that they are safely deposited in a local bank or banks and shall report once a month to the Director the condition of the finances of the ALR, with such recommendations as may deem expedient or necessary for raising funds with which to carry on the activities of the ALR. The Treasurer shall present a regular report at each regularly scheduled meeting for approval by the membership. The Treasurer shall sign all checks disbursing the monies of the ALR.

Section 5. Historian. Shall maintain the individual records and incidents of the ALR shall perform such other duties as may properly pertain to the office as may be determined by the ALR or the Director.

Section 6. Chaplain. Shall be charged with the spiritual welfare of the members and will offer divine but nonsectarian service in the event of dedications, funerals, public functions, etc., and will adhere to such ceremonial rituals as are recommended by the ALR from time to time.

Section 7. Sergeant-at-Arms. Will preserve order at meetings, assist with the set-up of meetings and other activities, verify membership eligibility of those attending the meetings and voting in election; shall be the keeper of the flag and other ALR regalia; will perform such other duties as may be from time to time assigned by the Director.

Section 8. Run coordinator. Will be the logistics person in charge of organized runs of the ALR. The RC will determine dates, times, routes, and meeting places for those taking part in a run activity. The RC may at any time appoint assistant road captains or take any other measures necessary to help insure the safety of group during the run. The RC shall have sole authority to cancel a scheduled run if circumstances warrant.

Section 9. Membership Chairperson. Shall have charge of all matters pertaining to the membership of the ALR, including the recruitment of new members, reinstatements and eligibility of members, and shall be responsible for maintaining all membership records. Will provide a report at each regularly scheduled meeting.

Section 10. Communications Director. Shall be charged with the promotion of public support of the Riders' program and activities by the establishment of proper contact with public media, and shall prepare and maintain the official website of the ALR.

Article V — Appointments

The Director immediately upon taking office each year, shall appoint any and all committees necessary for the operation and functioning of the ALR.

Article VI – Regalia

Members of the ALR, shall conform to all rules governing the wearing and display of ALR regalia and American Legion name and emblem. Violations of any rule shall subject the violator to suspension and expulsion as provided for in the ALR Constitution and By-laws.

Section 1. The sleeveless vest is the approved minimum article of clothing on which ALR regalia may be displayed, provided that rules applying to displays on the vest apply equally to sleeved garments including but not limited to jackets, T-shirts, sweaters, sweatshirts, etc.

Section 2. The American Flag Patch shall only be displayed on either side of the front of the vest providing that the stars on the patch are closest to the center of the chest and in the highest feasible position. No other patch or item shall be displayed above the American Flag.

Section 3. The emblem of The American Legion organization (TAL, SAL, and Auxiliary) that the ALR member is entitled to wear by virtue of membership therein shall be displayed on the left front breast of the vest.

Section 4. When displayed on the ALR vest, the ALR emblem back patch will be displayed in the center of the back.

Section 5. POW/MIA or POW/MIA/KIA patch will be worn on the right side of the vest in the highest possible position providing it does not go above the American Flag Patch.

Section 6. Vulgarity, scatology, profanity, and provocative verbiage and imagery (being verbiage and imagery intended to threaten, harass, insult or frighten non-members) shall not be displayed on any item simultaneously bearing the ALR emblem or an emblem of The American Legion; provided that questions concerning same shall be presented to and decided by The American Legion Department of Indiana's American Legion Riders Committee.

Section 7. Nothing in this Article is to be construed as requiring an alteration, revision, replacement, re-design, or prohibition of methods or placement of regalia displayed by members in good standing prior to the adoption of this Constitution and By-laws, dated October 7, 2007.

Section 8. Regalia added to existing articles of clothing protected under Section 7 above shall conform to the provision of all other sections of Art. VI.

Section 9. All regalia displayed in violation of Art. VI, Sections 1-7, shall be deemed a violation

of this Constitution and By-Laws and subject the offending member to all suspension or expulsion at the discretion of the ALR Executive Committee.

Article VII — Resolutions

All decisions affecting the conduct and activities of the ALR beyond those items deemed routine by the Executive Committee shall be made by resolution. Resolutions approved shall be approved by a simple majority of those voting and a record of the resolution shall be maintained by the secretary. Resolutions approved shall embody the opinion of the ALR on the subject and copy of same shall be forwarded to the American Legion Riders Committee of The American Legion, Department of Indiana for its approval before any publicity is given or action other than mere passage is taken.

Article VIII — Meetings

Section 1. The Director or a majority of the Executive Committee shall have power to call a special meeting of the ALR at any time, provided that advance notice of at least ten days is provided.

Section 2. For the conduct of regular and special meetings of the ALR, a quorum shall exist when two-thirds of the elected officers.

Article IX — Notices

Section 1. The list of members and their officers shall not be released in any form for any purposes other than to authorized officers and employees of the Chapter and Department of The American Legion, and may be used by said organizations only for purposes approved by the governing bodies of same.